

**TOWN OF CAPE ELIZABETH
PUBLIC WORKS DEPARTMENT**

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To: Patrick Fox, Town Manager
CC: Kristie Bradbury, Finance Director
From: Jay Reynolds, Director of Public Works 
Date: October 2, 2025
Re: Request to transfer new/unanticipated revenues to the Roadway Paving CIP account

The January 10th and January 13th 2024 storms resulted in several costly roadway repairs. At that time, the former Town Manager authorized the use of the 'Paving and Roadway Improvements' CIP account to pay for the repairs needed. Over the last year, I have been successful in receiving reimbursements for these expenses from FEMA. Reimbursements from FEMA total \$185,512.83.

The second revenue source is with regards to our annual reimbursement from the State of Maine. The 'Local Road Assistance Program', or LRAP, provides an annual revenue that is to be used on roadway improvements. In this fiscal year ('26), the annual revenue was estimated during budget season at \$98,000.00. The Maine legislature appropriated additional funds to this program, and as such, Cape Elizabeth's FY'26 revenue totals \$144,528.00.

An important note regarding these LRAP funds: The Town is required to spend this money towards roadway improvements. If this Town does not do so, this would jeopardize future LRAP funding. Also of importance, is that the Town did not fund the 'Paving and Roadway Improvements' CIP in FY'26, due to other funding priorities.

Reallocating these additional unanticipated funds would help restore the Town's paving and roadway maintenance program, as well as secure future LRAP funds.

Below is an outline of the requested funding adjustments:

<u>Amounts (\$)</u>	<u>Detail and Proposed Interfund Transfers</u>	<u>Account Info</u>
\$185,512.83	Federal Revenues (FEMA), from FY'25 and FY'26 Revenue Account: 1025050-01852	CIP: 20004005-4500A: Paving and Roadway Improvements
\$46,528.00	Additional LRAP Funds Revenue Account: 1025060-01958	CIP: 20004005-4500A: Paving and Roadway Improvements

Thank you for consideration of these budgetary adjustments.